

# THEHRA Job Posting Request

INFORMATION GATHERED ON THIS APPLICATION WILL BE POSTED ON  
THEHRA WEBSITE, AND SOCIAL MEDIA PAGES.



POSTED UNTILL FILLED

REMOVAL DATE \_\_\_\_\_

JOB TITLE
POSITION OVERVIEW
MINNIMUM QUALIFICATIONS
PREFERED QUALIFICATIONS
KNOWLEDGE SKILLS AND ABILITIES REQUIRED

## CERTIFICATIONS

SHRM.SCP.PHR

SHRM.SCP.CCP

PREFERED

REQUIRED

## TO SUBMIT APPLICATION

Online Application \_\_\_\_\_

## REQUIRED

Resume

Cover Letter

APPLICATION DEADLINE \_\_\_\_\_

## CONTACT INFORMATION

Name \_\_\_\_\_

*Last (please print)*

*First*

Contact Number \_\_\_\_\_

Email \_\_\_\_\_